



2010 Summer Recreation Employment

<http://www.seattle.gov/parks/jobs>



SEATTLE PARKS
AND RECREATION



Associated
Recreation Council



2010

Summer Recreation Employment

Seattle Parks and Recreation, in partnership with the Associated Recreation Council (ARC) and 37 citywide advisory councils, is now accepting applications for various Summer programs. Temporary positions are available at approximately 24 community centers, eight indoor swimming pools, two outdoor pools, two small craft centers, and many public beaches and wading pools.

The following information highlights the programs and positions for which we are currently recruiting for the summer season. If you need more information regarding the programs or positions, please inquire with the appropriate contact person for the program in which you are interested.



Four separate weeks of day camps:
Monday – Friday, 9:30 a.m. – 3:30 p.m. (daily) and
Four separate weeks of Overnight Camps:
Tuesday 11 a.m. through Friday 4 p.m.

Special Needs Youth Counselor:

\$12.04 per hour plus premium pay. This position must work both the day and overnight camps: (4) Day Camps are 31 hours per week. (4) Overnight Camps are 40 hours per week plus overtime and sleep pay.

Duties: Supervision of a group of children with disabilities (4 – 21 years old) who are primarily developmentally disabled, learning disabled, have attention deficit hyperactivity disorder (ADHD), behavioral and social problems, visual and hearing impairments, or are physically disabled or multiply disabled. Responsible for the care, health, safety, dressing, feeding, and toileting during day and overnight camps. Plan, supervise, and lead daily activities and help lead special events and classes. Involve all campers in sports, classes, games, hiking, canoeing, cookouts, sing-a-longs, camp skits, special events, and field trips. Teach social skills and help each camper play and interact with the others. Indirectly supervise volunteers assigned to the group. Attend all staff meetings. Other duties as assigned.

Minimum Requirements: Must be at least 18 years of age to apply. American Red Cross Standard First Aid (includes CPR) and American Red Cross Community First Aid and Safety (includes CPR).

To Apply: Please call Molly Harrigan at the Specialized Programs Office at 206-684-7548 to arrange for an interview. Send résumé and cover letter Attn: Molly Harrigan to 8061 Densmore Ave N. Seattle WA 98103-4436 or Molly.Harrigan@seattle.gov.

Adults with Disabilities Counselor:


\$12.04 per hour plus premium pay, one weekend (30 hours) per month, Friday thru Sunday with overnights.

Duties: Supervision of a group of adults with disabilities, which may include responsibility for the care, safety, dressing, feeding, and toileting during overnight weekend camp. Help in the planning and implementing daily activities for participants such as sports and games hikes, sing a longs, classes, camp skits and etc. To see that all participant's needs are being met and that they are involved and having fun. Attend all staff meetings and staff orientation.

Desirable Qualities: Good interpersonal skills, flexible, enjoy working with a team, desire to work with people with disabilities, previous camp experience.

Minimum requirements: must be at least 18 years of age to apply. American Red Cross Standard First aid (includes CPR) and American Red Cross Community first Aid and Safety.

To Apply: Please call Tori Fernau at the Specialized Programs Office at 206-615-0702 to arrange for an interview.



Outdoor Aquatic Programs

Boat Ramps

Boat Ramp Ranger:

\$15.24 per hour plus premium pay. 14 – 24 hours per week. May – Sept.

Duties: Oversee boat ramp operations; monitor collection of fees; direct ramp traffic during peak use hours; perform on-site public relations as a representative of the Department; handle incidents as they arise; and clean and maintain facility. Saturday, Sunday, and holidays are included in the regular schedule.

Minimum Requirements: American Red Cross Community First Aid and Safety (includes CPR). Swimming Float Test required. Must have strong communication skills.



Summer Beaches

Lifeguard:

\$14.34 per hour plus premium pay. 10 – 40 hours per week. Mid June – Labor Day (Dates may vary depending on work location.)

Duties: Supervise swimmers, rescue persons in distress, and teach swimming lessons; administer first aid; and clean and maintain beach facilities and surrounding area. Opportunities for advancement exist.

Minimum requirements: American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.



Wading Pools

Wading Pool Attendant:

\$12.04 per hour plus premium pay. 0 – 40 hours per week. Mid June – Labor Day.

Duties: Oversee the operation of a wading pool. Clean, fill, drain and maintain the water quality of the wading pool and surrounding area. Act as the on-site public relations representative of the Department. Perform first aid and handle incidents as they arise.

Minimum requirements: American Red Cross Community First Aid and Safety (includes CPR), American Red Cross Basic Water Safety or Community Water Safety (may be obtained after hiring). Must be at least 18 years old to apply, and must enjoy working with the public.

To Apply for Outdoor Aquatics Opportunities:

Send a cover letter and résumé or aquatic application to:

Seattle Parks and Recreation

Attn: Amber Wood, Aquatics Coordinator
Summer Aquatics Programs

860 Terry Ave N, Seattle, WA 98109-4330

e-mail: parksaquatics@seattle.gov

phone: 206-684-4078



Outdoor Pools (Colman and Mounger) 7 Day Operation

Seattle Parks and Recreation operates two seasonal outdoor pools:

- ◆ Colman Pool, located in Lincoln Park in West Seattle
- ◆ "Pop" Mounger Pool, located in Magnolia.

Both pools operate from mid-May through mid-September.

Senior Lifeguard (Colman and Mounger):

\$17.79 per hour plus premium pay. 10 – 40 hours per week. Mid-May – Mid-Sept. (Dates may vary depending on work location)

Duties: Conduct and manage aquatics programs at an outdoor city pool: coordinate special events and water safety instruction; rescue persons in distress; administer first aid, and assist the public; conduct staff training and coordinate staff scheduling; supervise staff in planning, promoting, setup and working special events; maintain financial and attendance records and write use permits. Previous supervisory experience is required.

Minimum Requirements: American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended).

Lifeguard:

\$14.34 per hour plus premium pay. 10 – 40 hours per week. Mid May – Mid Sept. (Dates may vary depending on work location)

Duties: Supervise swimmers, rescue persons in distress and administer first aid; teach swimming lessons, water exercise programs, water safety classes and competitive swimming; assist in planning, promoting, setup and working special events. Clean and maintain pool facilities and surrounding area.

Minimum Requirements: American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red

Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.

Cashier

\$13.69 per hour plus premium pay. 40 hours per week. Mid May – Mid Sept. (Dates may vary depending on work location)

Duties: Collect fees, make change, and balance monies taken in through the cashier station during each work shift; prepare bank deposits of collected receipts after balancing collections; interact with the public to provide information and answer questions both in person and on the phone regarding facility programs and events. Computer skills, program registration and facility booking software experience preferred. Cashier skills exam required.

Minimum Requirements: American Red Cross Community First Aid and Safety (includes CPR).

To Apply for Outdoor Aquatics Opportunities:

Send a cover letter and résumé or application to:

Seattle Parks and Recreation

Attn: Amber Wood, Aquatics Coordinator
Summer Aquatics Programs
860 Terry Ave N, Seattle, WA 98109-4330
e-mail: parksaquatics@seattle.gov
phone: 206-684-4078





Indoor Swimming Pools

Lifeguard:

\$14.34 per hour. 10 – 40 hours per week. Year-Round.

Duties: Supervise swimmers, teach swimming lessons, and rescue persons in distress at one of our eight indoor year-round swimming pools. Administer first aid. Clean and maintain the facility.

Minimum requirements: American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.

To Apply for Indoor Aquatics Opportunities:

Please contact the Pool Coordinator at the individual indoor pool:

Ballard Pool 1471 NW 67th, 98117	206-684-4094
Evans Pool 7201 E Green Lake Dr N, 98103	206-684-4961
Medgar Evers Pool 500 23rd Ave, 98122	206-684-4766
Helene Madison Pool 13401 Meridian Ave N, 98133	206-684-4979
Meadowbrook Pool 10515 35th Ave NE, 98125	206-684-4989
Queen Anne Pool 1920 1st Ave W, 98119	206-386-4282
Rainier Beach Pool 8825 Rainier Ave S, 98118	206-386-1944
Southwest Pool 2801 SW Thistle, 98126	206-684-7440

Lifeguard certification information is available online:
www.seattle.gov/parks

Application Deadline: Interviews and selections will begin in January. We will continue to accept applications until all positions are full.

Summer Sack Lunch Program

Recreation Attendant:

\$12.04 per hour plus premium pay.

10 –40 hours per week. Mid-June – mid-August.

Duties: Oversee the summer sack lunch program at certain outdoor park sites. Ensure program requirements are followed, attend training, order and distribute lunches, and complete reports. Act as the on-site public relations representative of the Department. Handle incidents as they arise.

Minimum Requirements: Must be at least 18 years old to apply, and must enjoy working with people. Current Food Handlers Permit. Attend training in May.

To apply: Send cover letter and resume to:
Seattle Parks & Recreation Out of School Time Office
8061 Densmore Ave. N., Seattle, WA 98103
Attn: Daisy Catague. Email: Daisy.Catague@seattle.gov
Phone: 206-615-0303.



YES Program (Teen Community Service):

Youth Engaged in Service (YES) is a summer community service program that offers youth (Ages 13–18 years) the opportunity to develop leadership and job skills

by volunteering at various sites within the Seattle Parks and Recreation system. Each youth receives a stipend. Youth can apply for the Summer Program by contacting:

YES/Teen Office
South Lake Union Building #207
860 Terry Ave. N
Seattle, WA 98109-4330
206-684-4575
TeenProg@seattle.gov

YES applications are available online.
(Applications due early May; notifications will be made by June.)

Advisory Council Summer Day Camp Programs

June - September

Day Camp is offered throughout the summer for youth 5 to 12 years of age. Camp activities include sports, games, arts and crafts, field trips, swimming, and weekly special events.

Schedules: Programs run Monday through Friday from 7 a.m. to 6 p.m., but may vary somewhat at different locations.

Day Camp Director/Assistant Director:

These positions are responsible for developing, planning, organizing, and implementing the day camp program at a specific site. Positions require a minimum of 30 or more college credits or combination of one-third clock hours and two-thirds college credits in Early Childhood Education/Child Development, Elementary Education, Social Work, other child-related fields including, but not limited to, Art, Music, Dance, relevant to school age children, Recreation or Leisure Time Activities, Physical Education, Music, Art, Psychology, Social Services, Home Economics, CDA, or Nutrition. Education may be substituted by providing evidence of ability to perform the tasks through a combination of education, training or experience.

Must be at least 21 years of age. Salary ranges from \$13 - 17 per hour depending on position and experience.

Counselor:

This position is responsible for implementing the summer camp program by actively engaging with camp participants on a daily basis. They may lead and organize programs and activities such as arts, crafts, organized games, cultural activities, drama, music, story hour, sports activities, field trips and other special events.

Must have a high school education or equivalent and knowledge of and experience working with school age youth.

Must be at least 18 years of age. Salary ranges from \$9.50 - 11.50 per hour depending on experience.

Jr. Counselor:

Under close supervision employees in this position assist staff in providing daily program for day camp participants. Duties may include setting up or taking down equipment, supplies or other support services. Must be able to demonstrate the ability to perform the tasks through education, training, or experience. Knowledge and experience in leading games, crafts, and organized activities for youth is required.

Must be at least 16 years of age. Requires a Parent/School Work Authorization if under 18 years of age. Salary ranges from \$8.55 - 9.25 per hour depending on experience.

Certifications: All employees in these job titles are required to complete and meet all DEL requirements for child care programs. Prior to employment, candidates must have taken and passed a TB test within the last calendar year and must successfully pass a criminal background check. Upon employment, employees may also be required to attend additional sessions in First Aid/CPR, food handling techniques, and HIV/AIDS bloodborne pathogen training.

To Apply: Visit our web site at arcseattle.org and follow the links for "Employment". You will be able to apply directly online.

Applications: Applications are welcome at any time. Interviews will begin later this Spring and will continue until all positions are filled.





Small Craft Boating Programs

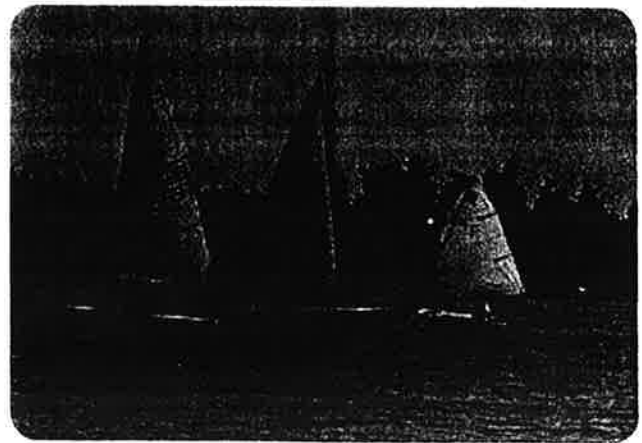
Instructor/Coach/Community Youth Outreach Coordinator:

These positions deliver instruction in rowing, sailing, canoeing, kayaking, windsurfing for youth and adults at Green Lake Small Craft Center and Mount Baker Rowing and Sailing Center. Provide outreach opportunities to youths. Classes are held from early morning into the evening (Monday -Sunday).

Applicants must be at least 18 years of age and have a current Washington State Drivers License.

Certifications: All employees must be certified by American Red Cross in Standard First Aid (includes CPR) or be willing to achieve certification through classes provided onsite. National accreditation through Red Cross, USSAIL, USROW, etc is also recommended for specific boating activities.

Salary ranges from \$9.60 – \$20 per hour, depending on position and experience. Opportunities for these part-time positions (10 – 30 hours per week) are available year round.



To apply: Pick up an application at either of the following locations:

Green Lake Small Craft Center

(North District, Seattle — South end of Green Lake)
5900 W Green Lake Way N, Seattle, WA 98103
Contact Person: Jason Frisk — 206-684-4074
e-mail: jason.frisk@seattle.gov

Mt. Baker Rowing And Sailing Center

(South District, Seattle — 2 miles South of I-90)
3800 Lake Wash. Blvd. S, Seattle, WA 98118
Contact Person: Peggy Tosdal — 206-386-1913
or FAX 206-386-1914
e-mail: peggy.tosdal@seattle.gov



If you are interested in volunteer opportunities, please contact a local community center or visit www.seattle.gov/parks/volunteers for more information.

PLEASE NOTE: All positions on this employment opportunity flyer are considered to be temporary intermittent positions. Newly hired City of Seattle employees may be required to pass a physical examination before they are appointed. All City of Seattle position salaries are based on current rates.

NOTICE: If selected, you will be required to pass a background investigation successfully and to verify you are legally eligible to work in the United States. (P.L.99-603: U.S. Immigration Reform and Control Act of 1986 and RCW 43.43.830-43.43.840 Child/Adult Abuse Information Act.)

The City of Seattle is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.

Contact Information

Associated Recreation Council

ARC
860 Terry Ave. N

206-733-9728 or 615-1896
Seattle, WA 98109

Miller
330 9th Ave. E

206-684-4753
Seattle, WA 98112

Montlake
1618 E Calhoun St.

206-684-4736
Seattle, WA 98112

Boating

Green Lake Small Craft Center 206-684-4074
5900 W Green Lake Way N Seattle, WA 98103

Mt. Baker Rowing & Sailing Center 206-386-1913
3800 Lake Washington Blvd S Seattle, WA 98144

Northgate
10510 5th Ave. NE

206-386-4283
Seattle, WA 98125

Queen Anne
1901 First Ave. W

206-386-4240
Seattle, WA 98119

Rainier
4600 38th Ave. S

206-386-1919
Seattle, WA 98118

Rainier Beach/Hutchinson
8825 Rainier Ave. S

206-386-1925
Seattle, WA 98118

Ravenna-Eckstein
6535 Ravenna Ave. NE

206-684-7534
Seattle, WA 98115

South Park
8319 8th Ave. S

206-684-7451
Seattle, WA 98108

Southwest
2801 SW Thistle St.

206-684-7438
Seattle, WA 98126

Van Asselt
2820 S Myrtle Street

206-386-1921
Seattle, WA 98108

Yesler
917 E Yesler Way

206-386-1245
Seattle, WA 98122

Community Centers

Alki 206-684-7430
5817 SW Stevens St. Seattle, WA 98116

Ballard 206-684-4093
6020 28th Ave. NW Seattle, WA 98107

Bitter Lake 206-684-7524
13035 Linden Ave. N Seattle, WA 98133

Delridge 206-684-7423
4501 Delridge Way SW Seattle, WA 98106

Garfield 206-684-4788
2323 East Cherry St. Seattle, WA 98122

Garfield Teen Life Center 206-684-4550
428 23rd Ave. Seattle, WA 98122

Green Lake 206-684-0780
7201 E Green Lake Dr. N Seattle, WA 98115

Hiawatha 206-684-7441
2700 California Ave. SW Seattle, WA 98126

High Point 206-684-7422
6920 34th Ave. SW Seattle, WA 98106

**International District/
Chinatown** 206-233-0042
719 8th Ave. S Seattle, WA 98104

Jefferson 206-684-7481
3801 Beacon Ave. S Seattle, WA 98108

Langston Hughes 206-684-4757
104 17th Ave. S Seattle, WA 98144

Laurelhurst 206-684-7529
4554 NE 41st St. Seattle, WA 98105

Loyal Heights 206-684-4052
2101 NW 77th St. Seattle, WA 98117

Magnolia 206-386-4235
2530 34th Ave. W Seattle, WA 98199

Meadowbrook 206-684-7522
10515 35th Ave. NE Seattle, WA 98125

Pools

Ballard Pool 206-684-4094
1471 NW 67th St. Seattle, WA 98117

Colman Pool (Summer Only) 206-684-3549
8603 Fauntleroy Way SW Seattle, WA 98136

Evans Pool 206-684-4961
7201 E Green Lake Dr N Seattle, WA 98103

Medgar Evers Pool 206-684-4766
500 23rd Ave. Seattle, WA 98122

Helene Madison Pool 206-684-4979
13401 Meridian Ave. N Seattle, WA 98133

Meadowbrook Pool 206-684-4989
10515 35th Ave. NE Seattle, WA 98125

"Pop" Mounger Pool (Summer Only) 206-684-4708
2535 32nd Ave W Seattle, WA 98199

Queen Anne Pool 206-386-4282
1920 1st Ave. W Seattle, WA 98119

Rainier Beach Pool 206-386-1944
8825 Rainier Ave. S Seattle, WA 98118

Southwest Pool 206-684-7440
2801 SW Thistle St. Seattle, WA 98126