

Rainier Beach A Beautiful Safe Place for Youth Outreach Coordinator – Youth and Neighborhood Engagement



Organization: Rainier Beach Action Coalition (RBAC)
Project Name: Rainier Beach - A Beautiful Safe Place for Youth (RB ABSPY)
Position Title: Outreach Coordinator
Reports to: Corner Greeter Coordinator
Compensation: \$25/hr Part Time @ 15 Hours a Week

To Apply

Email cover letter, resume to gregory@rbactioncoalition.org ATTN: Gregory Davis. Deadline February 23, 2018

Description of Work

Under the supervision of the Corner Greeter Coordinator represent Rainier Beach Action Coalition in its efforts to provide interventions aimed directly at the place-based risk factors that impact youth crime in five neighborhood engagement point (NEB's) locations. Mobile Discover Center (MDC) Coordinator will be responsible for:

Outcomes

- Deploy and recruit volunteers to deploy MDC – hook up hitch (to take to site and bring from site), drive MDC to site, unhook hitch (to drop off at site and at storage location)
- Engage community that approaches MDC, Provide information through literature and general knowledge, sign people up for volunteer needs of MDC and general community
- Obtain literature and marketing materials to be displayed in MDC from community partners and coordinate with them,
- Staffed as needed per deployment schedule
- Deploy at every Corner Greeters and neighborhood signature event schedules and as requested
- Work closely with the Corner Greeter Coordinator and Manager for Partnership Development

Youth and Neighborhood Engagement (Corner Greeter) Coordination

- Support CG Coordinator in facilitating planning meetings (coach others)
- Make sure all Outreach Workers and Youth Engagement Workers have assignments for Corner Greeter activity or other signature events and are sticking to them and doing them well
- Make sure Outreach Workers and Youth Engagement Workers experience doing all Corner Greeter activity
- Demonstrate exceptional customer service to community at all times
- Point of contact for Mobile Discovery Center activity
- Thread restorative justice practices through out programmatic elements

Administrative & Event Coordination

- Secure all paper work for submittal to Coordinator
- Ensure MDC is stocked and replenished with literature, materials and equipment and all workers know what they are for and how to use
- Take notes at planning meeting and during MDC deployment
- Help to Coordinate the deployment and secure equipment, alert CG Coordinator about any broken equipment

RBAC is a grass roots neighborhood development action coalition devoted to implementing neighborhood responsiveness, renewal and development, focusing specifically on the implementation of the Rainier Beach Neighborhood Plan Update. RBAC seeks to build a connected, sustainable and equitable neighborhood, promoting the "made in Rainier Beach" concept, quality education, living wage jobs, affordable transportation and housing for all. RBAC promotes a safe place where people thrive in a neighborhood the world calls home and builds neighborhood capacity to enhance quality of life in Rainier Beach by addressing critical issues threatening the welfare of Rainier Beach residents.

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- Calendar and secure trainers per needed topics
- Planning & Communication with partners in regard to MDC
- Demonstrate exceptional customer service to community at all times

Products

- Up to 30 MDC deployments
- At least 3 social media posts/week and 10 stakeholders added to FreedomNet network
- Updated MDC Handbook
- Partner Engagement Plan
- Trainings Calendared

- 5 MDC staffing volunteers and 3 MDC deployment volunteers
- Known and seen as the “go to” location for neighborhood information, assistance and security (Emergency Hub)
- Targeted audiences – Rainier Beach residents, businesses, service providers (staff and clientele)
- Report at end of each month stating, deployment locations for the month, partners secured for literature, success and challenges

Essential Impact

- Increase the number of neighborhood building or improvement projects in which youth participate in partnership with community organizations.
- Increase the number of neighborhood building or improvement projects in which youth provide leadership and development support.
- Increase in youth participation in structured activities after-school hours
- Increase of youth observing personal safety practices and reporting of criminal activity
- Increase in trust between youth and police (SPD)
- Increased youth knowledge of local neighborhood issues and likelihood youth will engage in civic and other activities that promote the common good
- Increase in partnerships through information sharing
- Increase the number of neighborhood building or improvement projects in which youth participate in partnership with community organizations.
- Increase the number of neighborhood building or improvement projects in which youth provide leadership and development support.
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Preferred Abilities

- Ability to recruit volunteers to support MDC e.g., Info Desk Chief, Literature/Materials Chief and Equipment Chief
- Manual dexterity
- Able to lift 30-50lbs
- Ability to maintain safety at all cost
- Ability to effectively interact with people

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Skills Required

- A friendly personality
- Ability to work under pressure
- Time-management skills
- Manage and organize time
- Assist volunteers with creating a system to manage their time.
- Deal with multiple youth and cultures while providing a fun cultural diverse environment,
- Adaptability
- Need to be comfortable working in areas prone to violence and crime (these are often places that the youth will be working to improve the beautification of).
- Must be able to follow the lead of the youth, when youth are participating in group dynamics, advisory committees and other community activities. (It is very important that the youth take ownership and manage the program while you act as point of advisor.)

RBAC youth and neighbor engagement interventions area a project of **Rainier Beach: A Beautiful Safe Place for Youth** and is made possible by the City of Seattle Human Services Department and the support of Seattle Neighborhood Group to develop and evaluate neighborhood led non arrest crime prevention efforts.

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